



**Athan – Freedom of Expression Activist Organization
Vacancy Announcement**

Title	: Research Assistant (2 Positions)
Report To	: Researcher
Program	: Research Department
Application Deadline	: 20th December 2023
Expected Starting Date	: 1st January 2024
Contract	: 3 months probation (contract period will be extendable)

Organizational Background

Athan - a non-profit organization for the Freedom of Expression Movement in Myanmar, was founded by youth activists on 15th January 2018 and intends to ensure the right to freedom of expression to practice in society. Athan, a research-based organization, was established by combining two organizations, (RTTL) Research Team for Telecommunications Laws and (WSJ) We Support Journalists, to promote Freedom of Expression with three core approaches - research, advocacy, and awareness-raising. Our organization continuously researches and investigates laws, customs, regulations, and case studies that oppress freedom of expression and works on legal reform according to democracy standards, campaigns, and lobbying to achieve a broader level of freedom of expression in respective country categories based on our research and investigation.

Purpose of the Position

Athan - Freedom of Expression Activist Organization would like to keep producing evidence-based quality research papers that can be used in Athan's advocacy and education activities. Due to the ground situation in Myanmar, we aim to create a more systematic media monitoring tool by collecting reliable and credible data on the ground by hiring research assistants.

Scope of Work (Responsibilities)

This Scope of Work (SoW) outlines the duties and responsibilities of the Research Assistant (RA) and Athan. The Research Assistant (RA) is expected to provide the following steps:

- Mainly responsible as a data collector, documenting violations of freedom of expression, freedom of assembly, media freedom, and internet freedom across the country.
- Collect the FOE data systematically in accordance with Athan's standards and criteria.
- Analysis and differentiation of the collected news data into different thematic areas.
- Submit the collected data on the Athan's media monitoring data management system.
- Networking and keeping contact with local people, following up on data, and verifying news and information on the ground, particularly in the assigned regions.
- Assist the researcher in analyzing the collected FoE-related data and briefly present the monitoring reports monthly.



- Assist researchers in conducting research interviews and focus group discussions for research papers related to freedom of expression, freedom of assembly, media freedom, and internet freedom.
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- Transcribe and transcribe the data collected from interviews, focus group discussions (FDG), or other qualitative data collection.
- Collaborate with teams in data entry, analysis, and drafting of research findings and data.
- Contribute ideas and provide opinions on publishing posts on Athan's related channels.
- Follow the annual work plan.
- Complete other tasks and duties assigned by the supervisor.

Essential

- You must be aware of data security, digital security, and integrity of all data that you have.
- You must abide by the data protection techniques and procedures Athan applies.

Reporting

- Works together with the whole research team to produce quality research work.
- Attend team meetings regularly, which will be at least once a week.
- Report and discuss updated ground/ political situations with the team weekly.
- Report to supervisor in agreed working timeframe and monthly work plan.
- Be required to work a minimum of eight hours a day, including lunchtime, and five days a week.

Qualifications and Experiences

- Relevant education, training, and knowledge on Human Rights, particularly on the principle of Freedom of Expression.
- Minimum 1-year experience of working experience in the news and media monitoring of human rights issues.
- Strong commitment and understanding of Freedom of Expression and Human Rights.
- Excellent skills and knowledge in digital technology, particularly the ability to use Microsoft Office (such as Excel, Word, PowerPoint), Google Sheets, Google Drive, etc.
- Ability to work independently and deliver results under minimal supervision.

If you are interested in working with us, please send us your **CV/Resume and Cover Letter** to info@athanmm.org quoting the name of the position in the email's subject line. Only successful candidates will be contacted for the interview. **All applications will be treated with strict confidentiality.**